

Tax Deduction Checklist for Restaurant Owners



Income

Gross _____

Expenses

- Advertising _____
- Printing _____
- Contract Labor (If over \$600, must file 1099) _____
- Legal & Professional Fees _____
- Office Expenses _____
- Repairs & Maintenance _____
- Job Supplies _____
- Employee Meals _____
- Small Tools and Kitchen Equipment _____
- Cell Phone _____
- Uniforms _____
- Dump Expense _____
- Postage _____
- Sales & Promotions _____
- Wages Paid _____
- Other _____
- Other _____
- Other _____

Insurance

- Business Liability _____
- Health _____
- Workers Comp. _____
- Employee _____
- Other _____

Interest

- Building _____
- Credit Card (business) _____
- Other _____

Rent or Lease Payments

- Equipment _____
- Storage _____
- Building _____
- Other _____

Travel

- Hotels _____
- Airfare _____
- # of Overnight Stays for Business _____
- Taxi _____
- Car Rental _____
- Other _____

Taxes & License

- Business _____
- Property _____
- Trade License _____
- Other _____

Equipment Purchased

Date	Description	New or Used?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Building Expense (if owned)

- Mortgage Interest _____
- Property Taxes _____
- Home Insurance _____
- Heat _____
- Electric _____
- Water/Sewer _____
- Cable/Dish _____
- Internet _____
- Additional Line _____
- Telephone _____
- Other _____

Inventory

- Beginning Inventory _____
- Goods / Materials Purchased _____
- Ending Inventory _____

Vehicle

Standard Mileage Method

- Business Miles _____
- Interest _____
- Parking _____
- Tools _____
- Car Washes _____

Actual Expense Method

- Fuel _____
- Insurance _____
- Repairs _____
- Lease Payments _____
- Plates _____